

# INFORMATION SHEET

## University Informations

Erasmus Code : F BORDEAU03

PIC Code : 947094130

Head of Institution: Hélène VELASCO

Academic Calendar

Courses Overview

## International Office Information

### Post address:

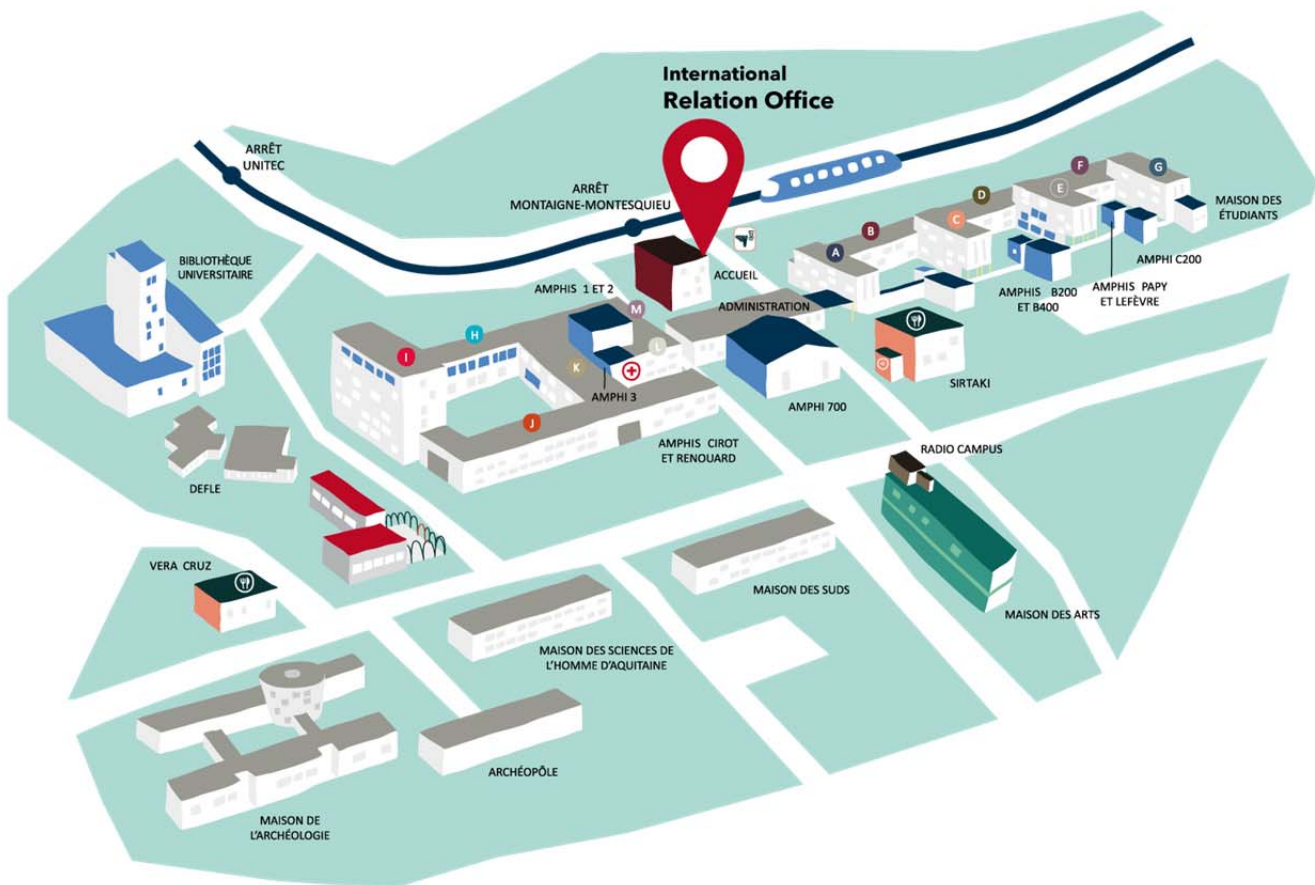
Direction des Relations Internationales  
 Université Bordeaux Montaigne (Bordeaux3)  
 Domaine Universitaire  
 Esplanade des Antilles  
 33607 PESSAC CEDEX France

[www.u-bordeaux-montaigne.fr](http://www.u-bordeaux-montaigne.fr)

[relations.internationales@u-bordeaux-montaigne.fr](mailto:relations.internationales@u-bordeaux-montaigne.fr)

Phone: +33 (0)5 57 12 47 47

Fax: +33(0)5 57 12 45 70



Conception graphique plan : Alicia Bertrand



## Information sheet

Université Bordeaux Montaigne

Erasmus Code : FBORDEAU03

PIC Code : 947094130

### Vice President Delegated to International Affairs

Anna Maria Binet

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### Director of International Relations

Patricia Budo

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Phone: +33 (0)5 57 12 21 77

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### Financial and administrative assistant

Marie-Hélène Theillaumas

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Phone: +33 (0)5 57 12 10 77

### International Cooperation Team

#### Head of International Cooperation Office

Irina Simion

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Phone: +33 (0)5 57 12 20 98

#### International Cooperation Office

Morgane Louis

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Phone: +33 (0)5 57 12 62 51

### Study Abroad Team

#### Head of Student Mobility Office

Ludovic Plachot

[Ludovic.Plachot@u-bordeaux-montaigne.fr](mailto:Ludovic.Plachot@u-bordeaux-montaigne.fr)

Phone: +33 (0)5 57 12 44 34

#### General Inquiries

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Phone: +33 (0)5 57 12 47 47

Fax: +33 (0)5 57 12 45 70

#### Incoming students

Corinne Valety

[Corinne.Valety@u-bordeaux-montaigne.fr](mailto:Corinne.Valety@u-bordeaux-montaigne.fr)

Phone: +33 (0)5 57 12 47 60

#### Outgoing students

Christelle Duclau

[Christelle.Duclau@u-bordeaux-montaigne.fr](mailto:Christelle.Duclau@u-bordeaux-montaigne.fr)

Phone: +33 (0)5 57 12 46 74

#### Transcript of records request (exchange students only)

Camille Embarek

[Camille.Embarek@u-bordeaux-montaigne.fr](mailto:Camille.Embarek@u-bordeaux-montaigne.fr)

Phone: +33 (0)5 57 12 47 47

#### Housing

David Cazenave

[David.Cazenave@u-bordeaux-montaigne.fr](mailto:David.Cazenave@u-bordeaux-montaigne.fr)

Phone: +33 (0)5 57 12 21 06



## Information for incoming exchange students

### Courses

Modules Offer: [www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation.html](http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation.html)

#### Courses options:

- All courses included in the Agreement with your University of origin
- « Licence professionnelle », et « master MEEF » are excluded
- Some courses need a specific background or are with restricted access (ie: Design, Musicology...)  
(for these specific conditions, please contact us)  
[relations.internationales@u-bordeaux-montaigne.fr](mailto:relations.internationales@u-bordeaux-montaigne.fr)

Language used for lectures and seminars: **French except for languages fields**

Level of French Language required to attend lectures/ seminars: **B2**

*No proof of French language is required. However, as almost all lectures are taught in French, we strongly recommend students to have at least a level B2, according to the Common European Frame of Reference for languages (CEFR).*

### Courses of French Language and civilization at the DEFLE

Courses are subjected to fees except for specific bilateral agreements :  
<http://defle.u-bordeaux-montaigne.fr/en/programmes.html>

- Day classes
- Evening classes
- Summer school

There will be a french placement test to determine your french level before the DEFLE classes begin.  
Contact the DEFLE Department for the test dates at [defle@u-bordeaux-montaigne.fr](mailto:defle@u-bordeaux-montaigne.fr).

### HOUSING

Not guaranteed.

### Online application:

<http://www.crous-bordeaux.fr/international/les-etapes-pour-effectuer-votre-demande/>



## Application Procedure

### NON UE STUDENTS & FREE MOVERS

### UE STUDENTS

#### 1. Deadlines for Nomination

[incomingstudents@u-bordeaux-montaigne.fr](mailto:incomingstudents@u-bordeaux-montaigne.fr)

**First semester :** March 31<sup>st</sup>

**Second semester :** October 31<sup>st</sup>

**First semester :** May 15<sup>th</sup>

**Second semester :** October 31<sup>st</sup>

#### 2. Online enrolment

<https://montaigne.moveonfr.com/form/56d874ceef189dd337000001/eng>

**First semester :** March 31<sup>st</sup>

**Second semester :** October 31<sup>st</sup>

**First semester :** May 31<sup>st</sup>

**Second semester :** November 15<sup>th</sup>

#### CEF CAMPUS FRANCE procedure

31<sup>st</sup> of January of the previous academic year

#### 2. Delivery of paper files (By regular post )

Direction des Relations Internationales  
Pôle Mobilité – Candidatures entrantes  
Université Bordeaux Montaigne  
Domaine Universitaire, esplanade des Antilles  
33607 PESSAC CEDEX FRANCE

**First semester :** March 31<sup>st</sup>

**Second semester :** October 31<sup>st</sup>

**First semester :** May 31<sup>st</sup>

**Second semester :** November 15<sup>th</sup>

- 1 passport-size photo
- Copy of passport or national ID card
- Certificate of Health Insurance (European Health Insurance Card) available for the entirety of your stay in France.  
For **NON UE students: You will have to pay “la sécurité sociale étudiante” upon arrival, (fees for 2016 : 215 €)**
- **A COPY** of your Learning Agreement with choices of courses (signed only after arrival and confirmation)