

INFORMATION SHEET

For incoming selected students & partner universities

UNIVERSITY INFORMATION

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|-------------------------------|---|
| Name of the University | Université Bordeaux Montaigne (UBM) |
| ERASMUS Code | F BORDEAU03 |
| PIC Code | 996836312 |
| Head of Institution | Pr. Hélène VELASCO-GRACIET |
| Website | http://www.u-bordeaux-montaigne.fr/fr/index.html |
| Academic Calendar | http://www.u-bordeaux-montaigne.fr/fr/universite/calendrier_de_l_annee.html |
| Courses Overview | http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html |

INTERNATIONAL OFFICE INFORMATION

General Information

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|---------------------------|---|
| Name of the Office | Direction des Relations Internationales (DRI) |
| Address | Direction des Relations Internationales Université Bordeaux Montaigne Domaine Universitaire Esplanade des Antilles 33607 PESSAC CEDEX FRANCE |
| Phone | +33 (0)5 57 12 47 47 |
| Fax | +33(0)5 57 12 45 70 |
| Email | Relations-internationales@u-bordeaux-montaigne.fr |
| Website | https://www.u-bordeaux-montaigne.fr/fr/international/mobilite-internationale/vous-etes-etudiant/etudiant-etranger-en-mobilite-sur-programme.html |



Staff Information

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| Vice President Delegated to International Affairs | Prof. Kim Sang ONG VAN CUNG Email: kim-sang.ong-van-cung@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 47 22 |
| Director of International Relations | Irina Simion Email: irina.simion@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 20 98 |
| Head of Financial and Administrative Office | Anna Karin Boberg Email: anna-karin.boberg@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 45 39 |
| Financial and Administrative Officer | Catherine GIMENEZ Email: Catherine.Gimenez@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 60 22 |
| INTERNATIONAL COOPERATION TEAM | |
| cooperation-internationale@u-bordeaux-montaigne.fr | |
| International Cooperation Officer (Europe) | Alessandra Marano Email : alessandra.marano@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 62 51 |
| International Cooperation Officer (America and Africa) | Delphine Michel Email: delphine.michel@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 77 |
| International Cooperation Officer (Asia, Oceania Russia) | Claire Levacher Email: claire.levacher@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 45 39 |
| STUDY ABROAD TEAM | |
| studentmobility@u-bordeaux-montaigne.fr | |
| General Inquiries | Email: studentmobility@u-bordeaux-montaigne.fr Fax + 33 (0)5 57 12 45 70 |
| Head of Student Mobility Office | Antoine Borderie Email: antoine.borderie@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 44 34 |
| Incoming students Officer | Corinne Valety Email: corinne.valety@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 47 60 |
| Outgoing students Officer | Christelle Duclau Email: christelle.duclau@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 46 74 |
| Outgoing students Officer | Manon Villanova Email: manon.villanova@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 46 74 |




Université
**BORDEAUX
MONTAIGNE**

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|---|---|
| Outgoing students Officer | Erwin Grange Email: erwin.grange@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 60 21 |
| Incoming students Officer <i>Transcript of records request (exchange students only)</i> | Marie Lassalle Email: marie.lassalle@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 47 47 |
| Financial and Administrative Officer <i>Accommodation referent</i> | David Cazenave Email: david.cazenave@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 06 |

INFORMATION FOR INCOMING EXCHANGE STUDENTS

| COURSES | | | | | | | | | | | | | |
|--|---|----------|-----------|-------|-----------|-------|------|-------|--------------|-------|------------|-------------|---------|
| Modules Offer | http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html | | | | | | | | | | | | |
| Courses options: | All courses included in the Agreement with your Home University | | | | | | | | | | | | |
| | Some courses are excluded (i.e « Licence professionnelle », « master MEEF »...), need a specific background or are with restricted access | | | | | | | | | | | | |
| | To attend some specific courses, students might be required additional skills. For further information, please send an email to: studentmobility@u-bordeaux-montaigne.fr | | | | | | | | | | | | |
| Language of teaching | French | | | | | | | | | | | | |
| Required French Level to attend lectures/ seminars (First cycle): | B1 (Erasmus) - B2 (Non Erasmus) | | | | | | | | | | | | |
| Grading system | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">18-20/20</td> <td>Excellent</td> </tr> <tr> <td>16/20</td> <td>Very good</td> </tr> <tr> <td>14/20</td> <td>Good</td> </tr> <tr> <td>12/20</td> <td>Satisfactory</td> </tr> <tr> <td>10/20</td> <td>Sufficient</td> </tr> <tr> <td>Under 10/20</td> <td>Failure</td> </tr> </table> | 18-20/20 | Excellent | 16/20 | Very good | 14/20 | Good | 12/20 | Satisfactory | 10/20 | Sufficient | Under 10/20 | Failure |
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| 12/20 | Satisfactory | | | | | | | | | | | | |
| 10/20 | Sufficient | | | | | | | | | | | | |
| Under 10/20 | Failure | | | | | | | | | | | | |

| DEFLE COURSES | |
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| Modules Offer | http://defle.u-bordeaux-montaigne.fr/fr/index.html |
| Courses options: | Courses are subjected to fees except for specific bilateral agreement. |
| | <ul style="list-style-type: none"> - Day classes - Evening classes - Summer schools |
| | There will be a French placement test to determine your French level before the DEFLE classes begin. |

Contact for the test dates  defle@u-bordeaux-montaigne.fr

APPLICATION PROCESS

| | NONE EU STUDENTS AND FREE MOVERS | EU STUDENTS |
|--|---|--|
| Deadlines for Nomination <i>incomingstudents@u-bordeaux-montaigne.fr</i> | First term: March 31st Second term: October 31st | First term: May 15th Second term: November 15th |
| Online Enrolment | First term: April 15th Second term: October 31st | First term: May 31st Second term: November 15th |
| CEF CAMPUS FRANCE procedure | 31st of January of the previous academic year | |

DOCUMENTS REQUIRED:

- 1 passport-size photo
- Passport or national ID card photocopy
- Certificate of Health Insurance (European Health Insurance Card)
Valid for your whole stay in France
- **NON-EU students** will be required to register for the French Health Insurance upon arrival (for free on the following website: etudiant-etranger.ameli.fr)
- Learning Agreement with choices of courses (duly completed, signed by your home university, and stamped)

ACCOMMODATION

Accommodation application online (not guaranteed): **Before May 31st**. For further information: <http://www.crous-bordeaux.fr/international/les-etapes-pour-effectuer-votre-demande/>

We are offering a very few number of accommodations. We strongly advise students to look for private accommodation before their arrival.